

AUDIT ASSISTANT MANAGER

We are looking to recruit an Assistant Manager who wants to progress to Manager. This role might suit someone who has started to take on some managerial responsibilities and is looking to progress to Manager in the next 12 to 18 months. We are very interested in speaking to recently qualified auditors who demonstrate they are quick learners and have an ability to build strong client relationships.

Corrigan is a leading independent accountancy based in the centre of Bristol. The Firm's Audit department has doubled in size in recent years and our plan is for similar growth in the future. The joiner will benefit from all the support needed to progress into management, while initially spending time familiarising themselves with their new clients, new colleagues and a new audit methodology.

Our people have a real impact on how we work and have a big say in how their roles develop. As a smaller firm, we focus on exceptional client service and on continuous improvement. We are looking for a candidate who is genuinely looking to progress their career in the next few years, and who can also improve the work of the team around them.

Accountancy firms use the "Assistant Manager" job title in very different ways. This role at Corrigan will mean:

- Reporting to partner on some projects; reporting to Manager or Senior Manager on others.
- Undertaking some audit work (on larger audits or on complex areas of smaller audits) but over time taking on more of a reviewing / managerial role.
- With objectives of:
 - Completion of excellent audit files in compliance with the firm's methodology and Audit Standards.
 - Delivery of excellent client service
 - Train and develop audit team members, giving regular briefings, reviewing work on a timely basis, and delivering feedback.
 - Work effectively with other Corrigan departments to ensure the Firm's services are delivered in a joined up way.
- The opportunity to participate in business development activities to help with the growth of the audit portfolio and the Firm.
- Involvement in practice management and portfolio management:
 - Completion of client acceptance procedures and issuance of engagement letters.
 - Management of project budgets, monitoring of time WIP, and billing procedures.
 - Attendance of monthly partner / manager meetings.

Our portfolio of audit clients includes a wide range of sectors. While experience of sectors such as Tech and not-for-profit would be an advantage, it is not required. Many of our audit team choose not to specialise in a client sector or sectors, and instead prefer to broaden their experience and work with the range of industries which our fantastic client base offers.

We would be delighted to hear from you if you have:

- An ACA/CA/ACCA qualification
- 2+ years of audit experience, and great technical knowledge (principally UK GAAP and the Auditing Standards, but IFRS experience is also relevant)
- Excellent communication skills - the ability to build client relationships and to coach and develop junior staff
- A proven ability to deliver excellent client service
- The drive to develop in a growing firm

In return we offer:

- Competitive salary, dependent on your experience, with regular reviews
- 25 days holiday plus bank holidays and the option to purchase 5 additional days
- Pension scheme membership (including employer's contributions to the scheme)
- Healthcare membership including free physiotherapy, access to mental health support and online GP appointments
- A contemporary working environment in a central Bristol location, with a secure bike store and modern showers
- Flexible working practices
- A cycle to work scheme
- Opportunities to use working hours to undergo voluntary work in the local community
- Regular social events

Job Type: Full Time. Applications: please email your CV and Cover Letter to careers@corrigan.co.uk. Or feel free to call us on 0117 928 1970 for more details.